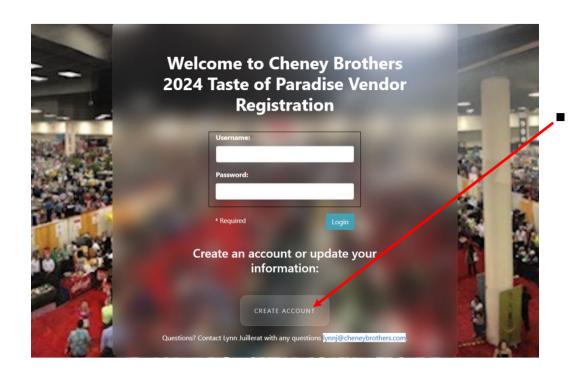


Supplier Training Create a New User



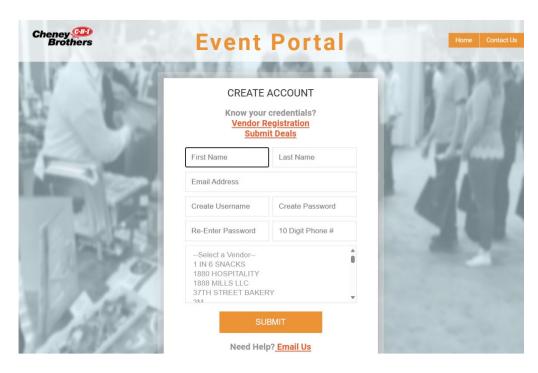
Create New User

Click "Create Account"

URL: https://vendor.cbibuyingshow.com



Supplier Training Create a New User



Create New User

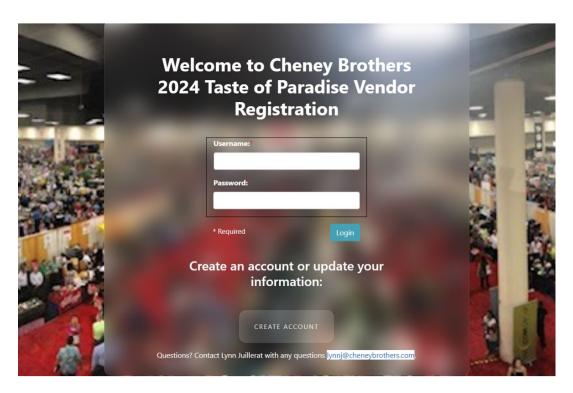
- Enter your contact information
- Create a username and password (reenter your password)
- Enter your phone#
- Select the vendor that you are creating an account for
- Click "Submit"

URL:

https://rstradeshow.com/new CBI login.cfm



Supplier Training Login



Login Screen

- Once you have created a username and password you can enter it here to login
- Enter Your: Username Password
- Click "Login"



Supplier Training Registration Information

Welcome to Cheney Brothers 2024 Taste of Paradise

Click here to begin registration

2024 TASTE OF PARADISE FORT LAUDERDALE INFORMATION:

Please complete the Vendor Registration Form by 5/3/2024
Submit your camera ready artwork by 5/3/2024 (if you chose any advertising options)
Submit your deals and samples by 5/31/2024
Show Date: Tuesday, June 25th, 2024 (9 a.m. - 4 p.m.)

Venue:

Broward County Convention Center 1950 Eisenhower Blvd, Fort Lauderdale, FL 33316

PRICING:

Payment will be deducted right after the Fort Lauderdale show. In order to get the discount the payment must be taken in full. If payment needs to be held for each show the discount is removed.

2 Shows:

Premium Booth: \$15,700 full price – discounted by \$2,000 = \$13,700 Full Booth: \$12,600 full price – discounted by \$1,000 = \$11,600 Half Booth: \$9,450 full price – discounted by \$850 = \$8,600

1 Show:

Premium Booth: \$7850 Full Booth: \$6300 Half Booth: \$4725

BOOTH OPTIONS:

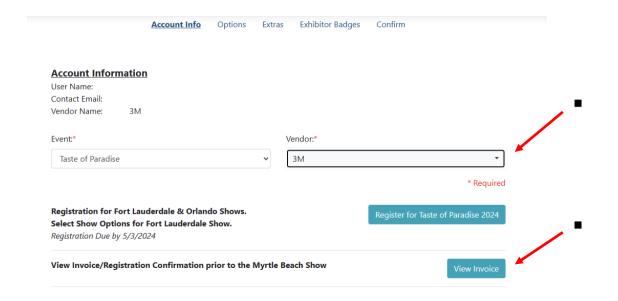
Premium Booth:

Premium Booth (10'x 10' area) Endcap Location (1) Skirted 6' Table

Information

- All the registration information is displayed for the show
- Scroll to the bottom to print the page if needed
- Click "Click here to begin registration" to start registering





Select Vendor

- Select your vendor name from the dropdown and click the "Register.." button
- If you previously registered for a show you can view the invoice
- Anytime you click
 "Previous" or "Next" on
 a page the information
 on that page is saved

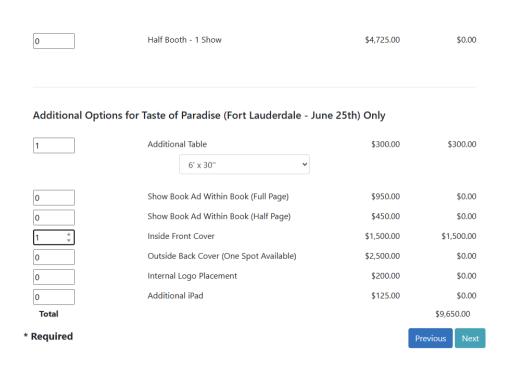


Package Option	s for the 2024 Show Season		
0	Premium Booth - 2 Shows	\$13,700.00	\$0.00
	Discounted by \$2,000		
0	Full Booth - 2 Shows	\$11,600.00	\$0.00
	Discounted by \$1,000		
0	Half Booth - 2 Shows	\$8,600.00	\$0.00
	Discounted by \$850		
1	Premium Booth - 1 Show	\$7,850.00	\$7,850.00
	●Fort Lauderdale - June 25th Orlando - October 29th		
0	Full Booth - 1 Show	\$6,300.00	\$0.00
0	Half Booth - 1 Show	\$4,725.00	\$0.00

Select Options

- Select your booth package option(s) for the 2024 show season (you will be prompted to select the shows that you would like to participate in)
 - If you previously registered for any of the shows your show will be displayed but you will be unable to change the booth options.

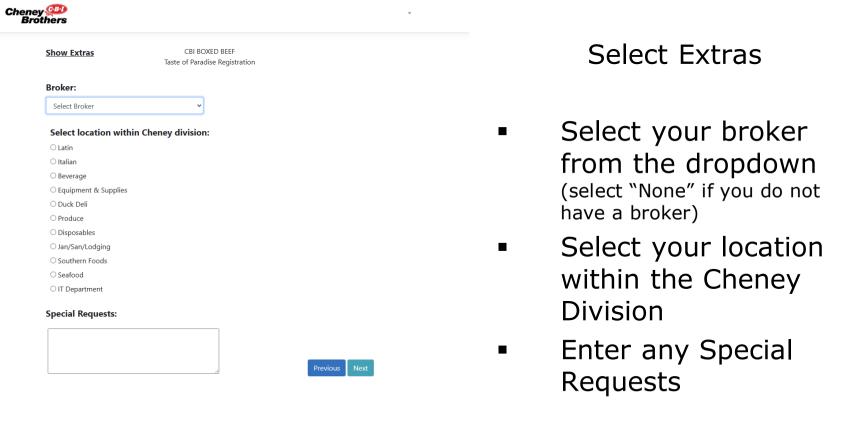




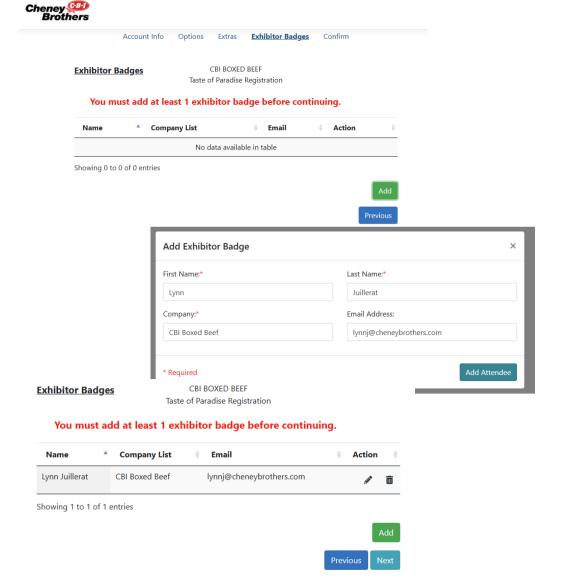
Select Options

 Select your additional options for the Fort Lauderdale Taste of Paradise show (you will be able to select additional options for the next shows as their dates get closer)







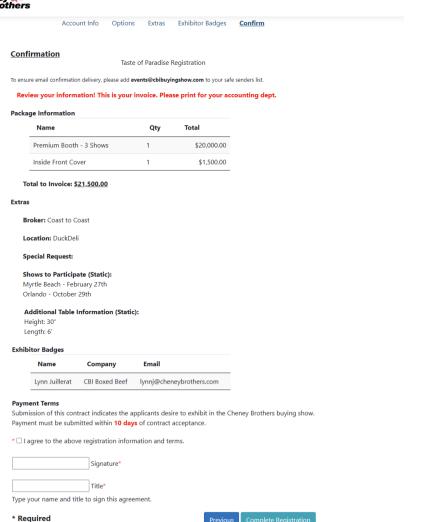


Select Extras

- Click "Add" to add a new badge (You must add 1 to continue)
- Add the information for the exhibitor badge and click "Add Attendee"
- Repeat for additional attendees (you will be able to add or edit attendees after you register)



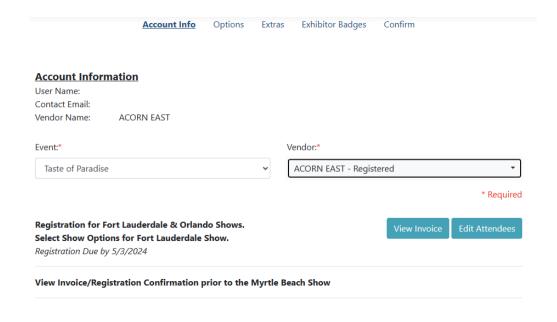




Confirmation

- Check the "I agree Box"
- Enter your signature and title
- Print the Page for your records
- Click the "Complete Registration" button
- An email confirmation will be sent



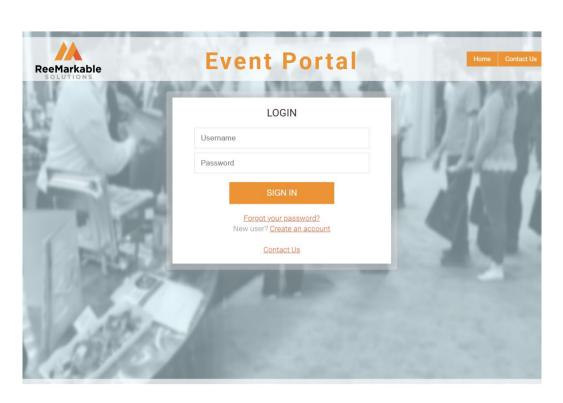


After your registration is complete you can always log back in to:

- View and Print your confirmation
- Add/Edit your exhibitor badges



Supplier Training Login



Login Screen

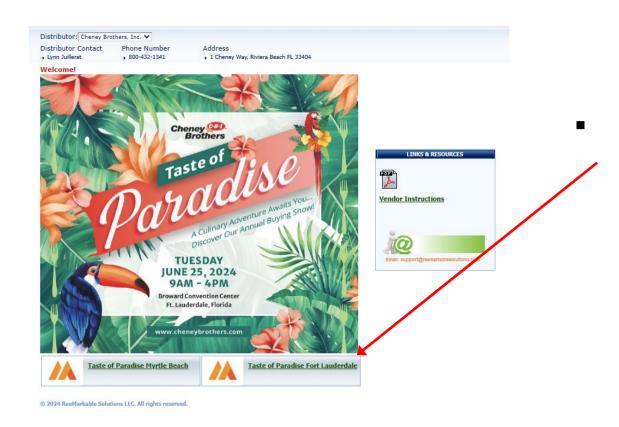
Enter Your:UsernamePassword

Click "Login"

URL: https://rstradeshow.com



Supplier Training Dashboard



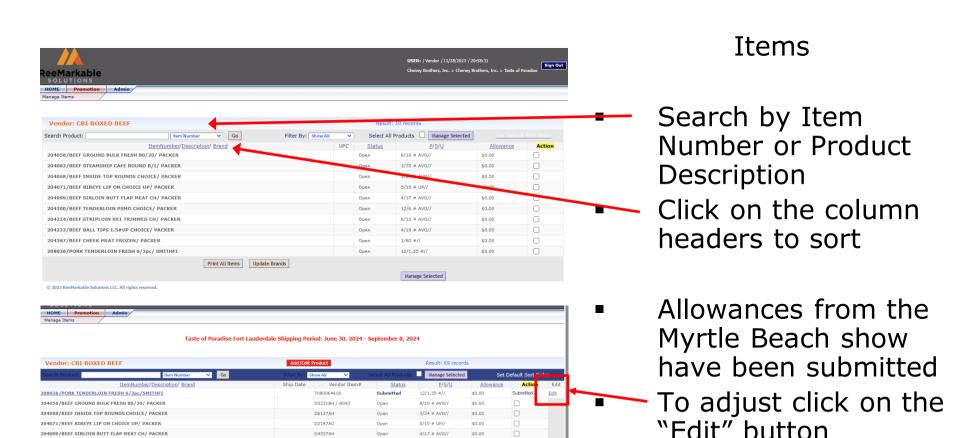
Dashboard

Click the image or Taste of Paradise Fort Lauderdale to begin entering in deals



204200/REFE TENDERLOIN PSMO CHOICE/ PACKER

Supplier Training Items

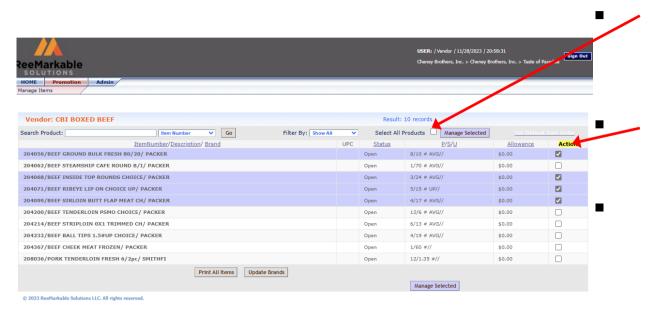


12/6 # AVG//

D4087AH



Supplier Training Selecting Items



Selecting Items

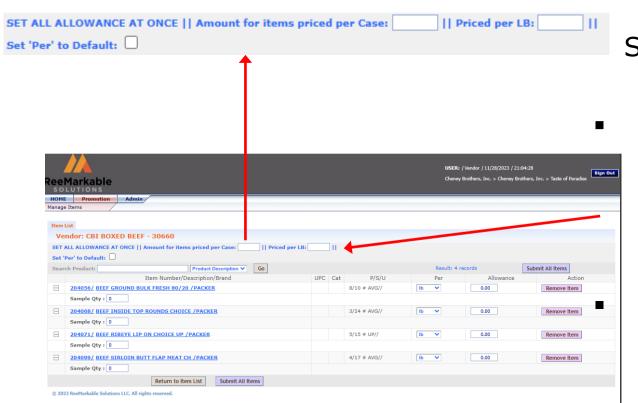
"Select all products" to manage every item that is on that page

Check the "Action" box to manage items one by one

Click "Manage selected" to enter the allowances for each of the selected items



Supplier Training Set All at Once Option

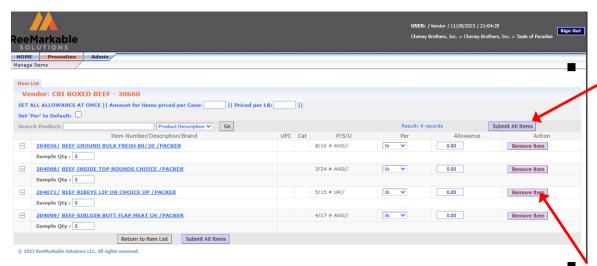


Set All at Once Option

Enter your show allowance for all items by entering the allowance in the set all at once box by the Case or by the LB If you need to reset the "Per" click the "Set Per to default"



Supplier Training Manage Selected Items

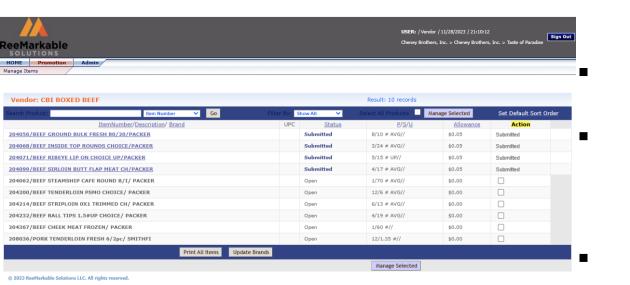


Submit Selected Items

Once all your items have your desired allowances and sample quantities, click the "Submit All Items" button Remove items one by one by using the "Remove" buttons



Supplier Training Your items are now Submitted



Your items are now submitted

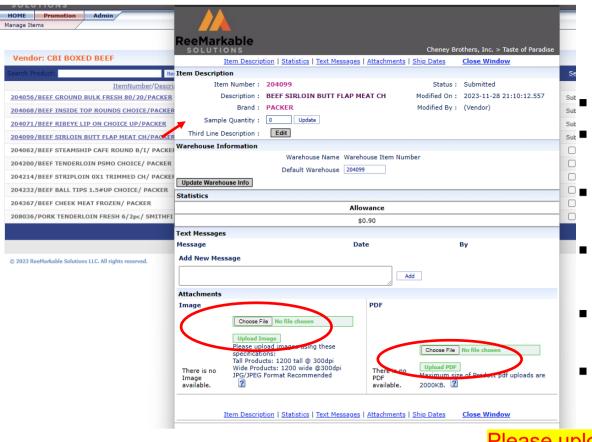
Submitted – waiting for approval

An email has been sent to the buyer to approve these allowances

You will be sent an email letting you know your items have been approved or rejected



Supplier Training Images/PDFs



Add images and PDFs

For one item
Click on the item
"hyperlink"
Choose a file to upload
an image
Click Upload Image

Choose a file to upload a PDF

Click Submit

Please upload images using these specifications:

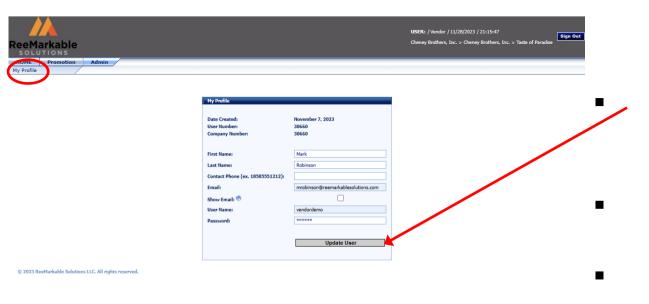
Tall Products: 1200 tall @ 300dpi

Wide Products: 1200 wide @300dpi

JPG/JPEG Format Recommended



Supplier Training Update Profile



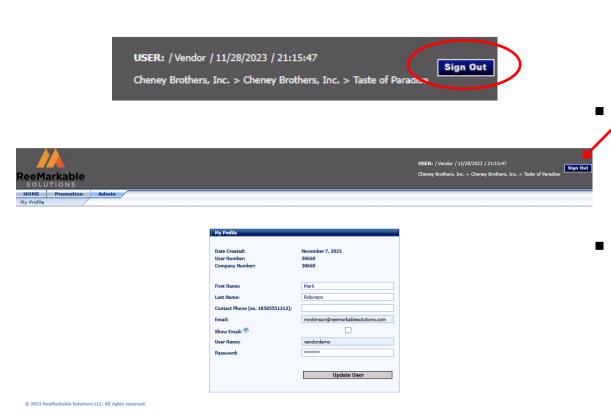
Update Profile
Click the "Admin"
Button to update
your profile

Enter or modify your user information

Click "Update User" to save information



Supplier Training Logging Out



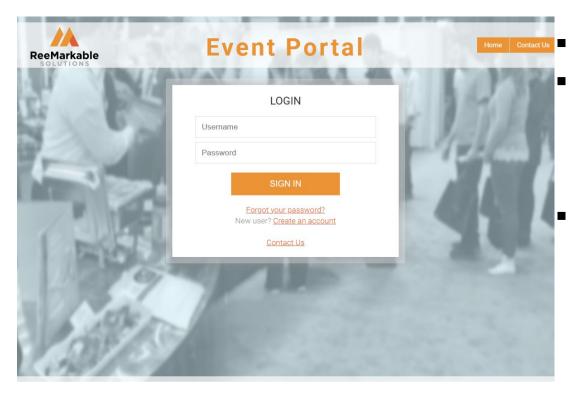
At the top of every page is your user information and log out button

Click on the "Sign Out" button at any time to log out and end your session



Supplier Training Your items have been reviewed





Your items have been reviewed

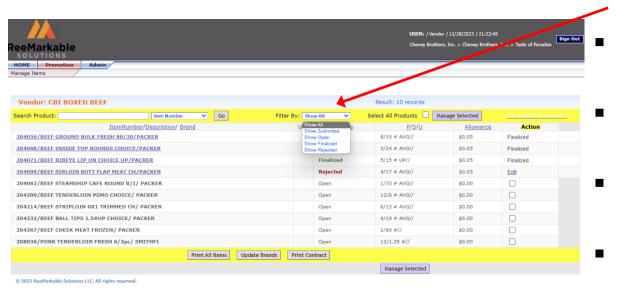
You've got Mail!!

An email has been sent to your email address with the new status

Log back into https://rstradeshow.com



Supplier Training Filter by Items by Status

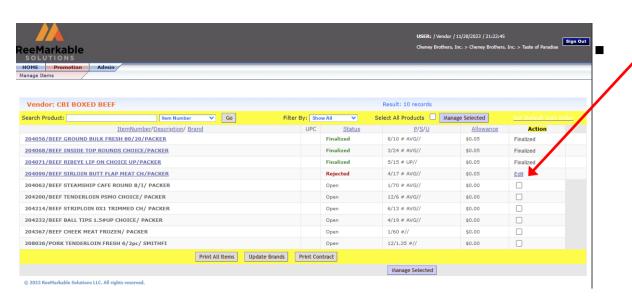


Filter Items by Status

- Submitted waiting for approval
- Open no action taken
- Finalized approved for the promotion
- Rejected allowance or item not accepted for the promotion



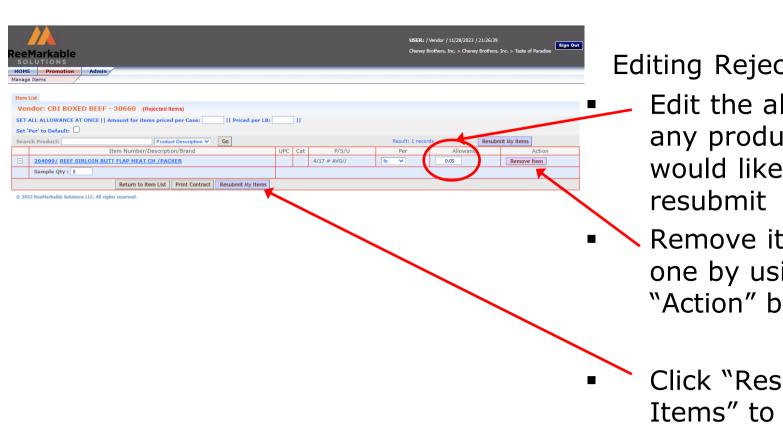
Supplier Training Edit Rejected Items



Edit Rejected Items
Click on the "Edit"
button in the action
column



Supplier Training Editing Rejected Items

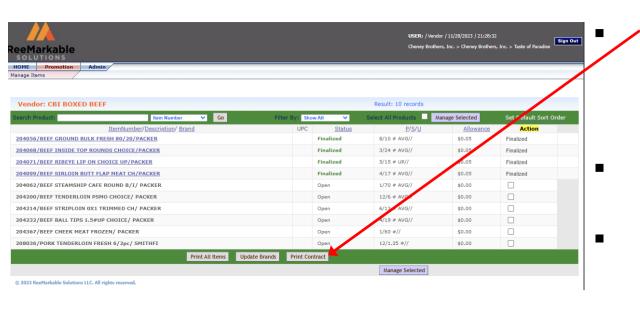


Editing Rejected Items

- Edit the allowance of any product that you would like to
- Remove items one by one by using the "Action" buttons
- Click "Resubmit My Items" to update all the products and resubmit then to your merchandiser



Supplier Training Printing Contract



Printing Contract

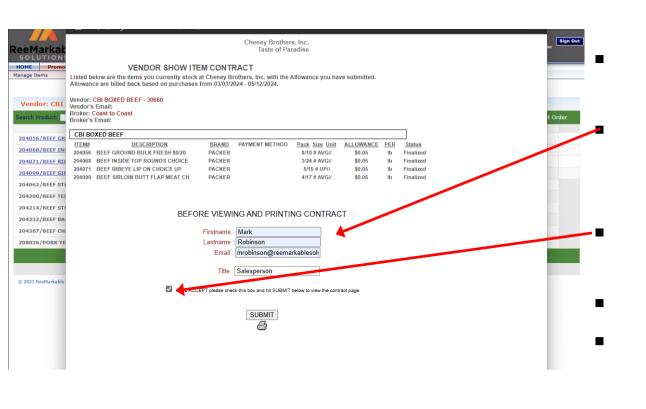
Once all your items are finalized please print your contract for your records

Click the "Print Contract" button

Make sure your popup block is turned off



Supplier Training Printing Contract



Signing e-Contract
Read the acceptance terms print
Type in your First

Email and Title
Click the "I accept"
box

Name, Last Name,

Click Submit

Your contract has been electronically signed



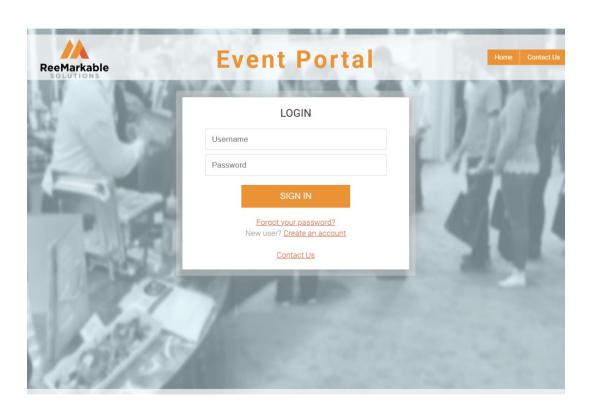
Supplier Training Customer Service

Website Email support:

support@reemarkablesolutions.com

CBI support:

Lynn Juillerat: lynnj@cheneybrothers.com





Supplier Training Training Completed!

- Your allowances are now approved and active for the promotion
- Thank you!