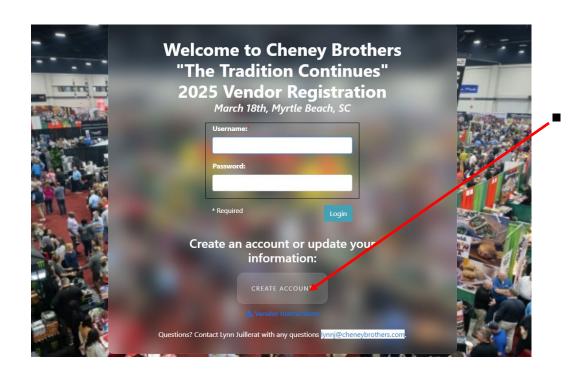


### **Supplier Training Create a New User**



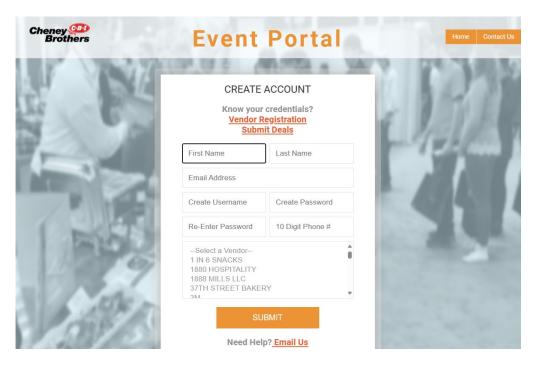
Create New User

Click "Create Account"

URL: <a href="https://vendor.cbibuyingshow.com">https://vendor.cbibuyingshow.com</a>



### **Supplier Training Create a New User**



### Create New User

- Enter your contact information
- Create a username and password (reenter your password)
- Enter your phone#
- Select the vendor that you are creating an account for
- Click "Submit"

**URL**:

https://rstradeshow.com/new CBI login.cfm



# Supplier Training Login



### Login Screen

- Once you have created a username and password you can enter it here to login
- Enter Your: Username Password
- Click "Login"



# Supplier Training Registration Information

Welcome to Cheney Brothers "The Tradition Continues" 2025 Buying Shows

Click here to begin registration

### 2025 MYRTLE BEACH BUYING SHOW INFORMATION:

Please complete the Vendor Registration Form by 2/7/2025

Submit your camera ready artwork by 2/21/2025 (if you chose any advertising options)

Submit your deals and samples by 3/7/2025

Show Date: Tuesday, March 18th, 2025 (9 a.m. - 4 p.m.)

Venue:

Myrtle Beach Convention Center 2101 N Oak St, Myrtle Beach, SC 29577

### **PAYMENT:**

Payment will be deducted right after the Myrtle Beach show.

### **BOOTH OPTIONS:**

### **Premium Booth:**

### \$7.850

Premium Booth (10'x 10' area) Endcap Location

- (1) Skirted 6' Table
- Choice of adding an additional table, 30" high or 42" high, 4'-6'-8' long for an additional \$300
- (1) Company Sign (1'x 3')
- (1) 1-iPad

### **Full Booth:**

### \$6,300

Full Booth (10'x 10' area)

(1) Skirted 6' Table

- Choice of adding an additional table, 30" high or 42" high, 4'-6'-8' long for an additional \$300

### Information

- All the registration information is displayed for the show
- Scroll to the bottom to print the page if needed
- Click "Click here to begin registration" to start registering



# Account Information User Name: Contact Email: Vendor Name: CBI BOXED BEEF Contact Lynn Juillerat with any questions lynnj@cheneybrothers.com. Thank you! Event:\* Wendor:\* Myrtle Beach - The Tradition Continues CBI BOXED BEEF \* Required Register for the 2025 Myrtle Beach Buying Show Myrtle Beach Convention Center - 3/18/2025 Contract Due by 2/7/2025

### Select Vendor

- Select your vendor name from the dropdown and click the "Register.." button
- If you previously registered for a show you can view the invoice
- Anytime you click
  "Previous" or "Next" on
  a page the information
  on that page is saved



**Options** 

CBI BOXED BEEF

Myrtle Beach - The Tradition Continues

Registration

### **BOOTH OPTIONS:**

### Premium Booth:

Premium Booth (10'x 10' area) Endcap Location

- (1) Skirted 6' Table
- Choice of adding an additional table, 30" high or 42" high, 4'-6'-8' long for an additional \$300
- (1) Company Sign (1'x 3')
- (1) 1-iPad

### **Full Booth:**

Full Booth (10'x 10' area)

- (1) Skirted 6' Table
- Choice of adding an additional table, 30" high or 42" high, 4'-6'-8' long for an additional \$300
- (1) Company Sign (1'x 3')
- (1) 1-iPad

### Half Booth:

Half Booth (5' x 10' space)

- (1) Skirted 6' Table (shared 3' of space)
- (1) Company Sign (1'x 3')
- (1) 1-iPad

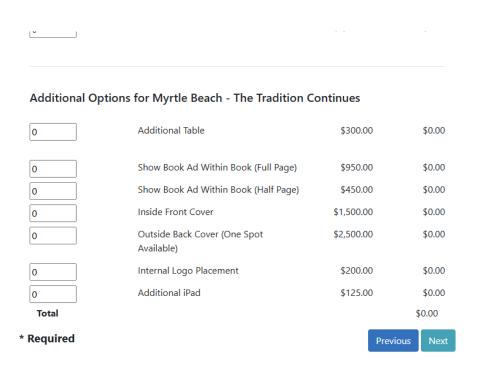
### **Booth Options for Myrtle Beach - The Tradition Continues**

0	Premium Booth - 1 Show	\$7,850.00	\$0.00
0	Full Booth - 1 Show	\$6,300.00	\$0.00
0	Half Booth - 1 Show	\$4,725.00	\$0.00

### Select Options

- Select your booth package option(s) for the 2025 show
- You can only sign up for the Myrtle Beach show at this time

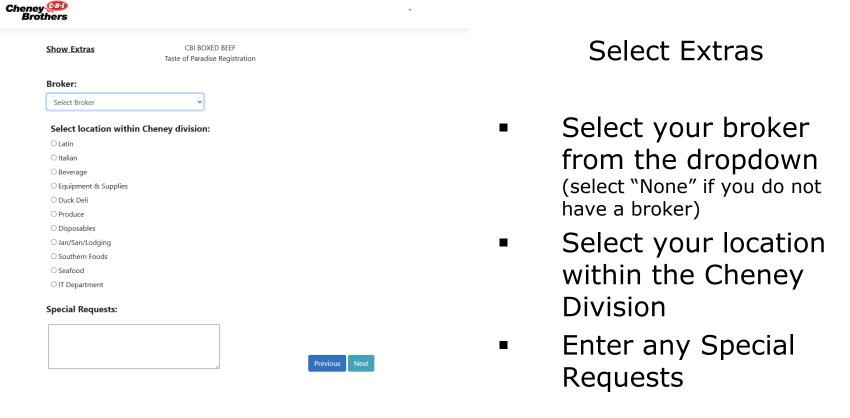




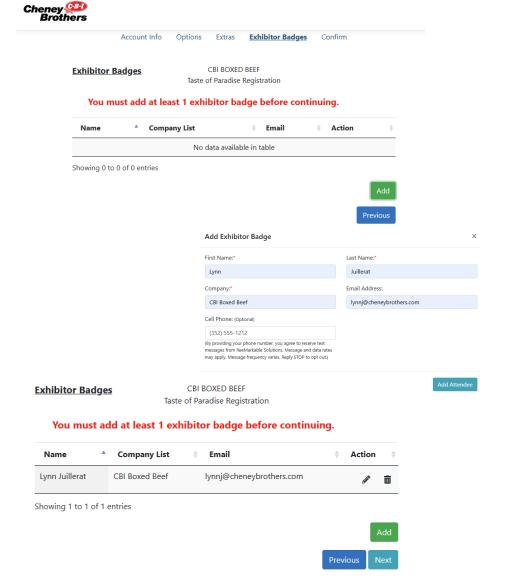
### **Select Options**

Select your additional options for the Myrtle
 Beach show









### Select Extras

- Click "Add" to add a new badge (You must add 1 to continue)
- Add the information for the exhibitor badge and click "Add Attendee"
- Repeat for additional attendees (you will be able to add or edit attendees after you register)



### Confirmation

Myrtle Beach - The Tradition Continues Registration

To ensure email confirmation delivery, please add events@cbibuyingshow.com to your safe senders list.

Review your information! This is your invoice. Please print for your accounting dept.

### **Package Information**

Name	Qty	Total
Premium Booth - 1 Show	1	\$7,850.00
Additional Table	1	\$300.00

Total to Invoice: \$8,150.00

### **Extras**

**Broker: NONE** 

Additional Table Information: Additional Table: 4',30"

### **Exhibitor Badges**

Name	Company	Email Address	Cell Phone
Lynn Juillerat	CBI Boxed Beef	lynnj@cheneybrothers.com	(352) 555-1212

### **Payment Terms**

Submission of this contract indicates the applicants desire to exhibit in the Cheney Brothers buying show.

\* 

I agree to the above registration information and terms.

Signature\*

Type your name and title to sign this agreement.

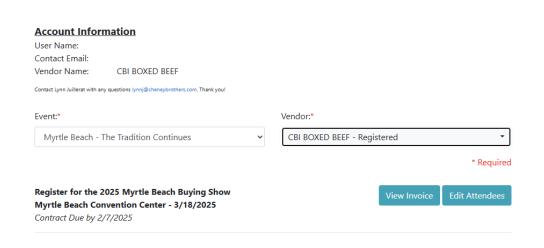
\* Required

Previous Complete Regis

### Confirmation

- Check the "I agree Box"
- Enter your signature and title
- Print the Page for your records
- Click the "Complete Registration" button
- An email confirmation will be sent



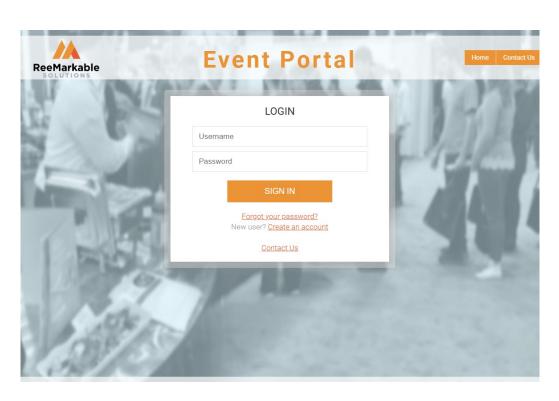


After your registration is complete you can always log back in to:

- View and Print your confirmation
- Add/Edit your exhibitor badges



# Supplier Training Login



Login Screen

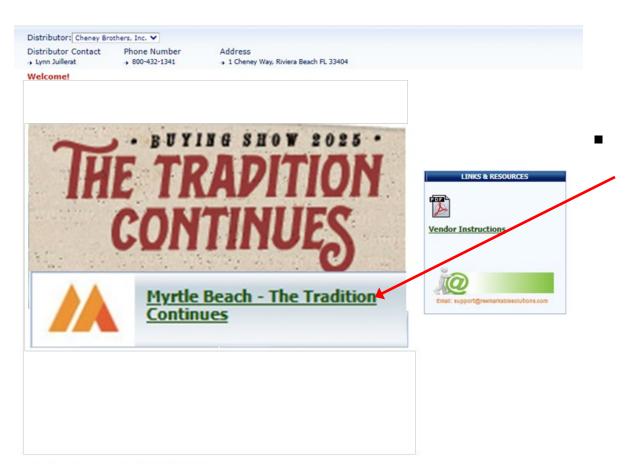
Enter Your:UsernamePassword

Click "Login"

URL: <a href="https://rstradeshow.com">https://rstradeshow.com</a>



### Supplier Training Dashboard



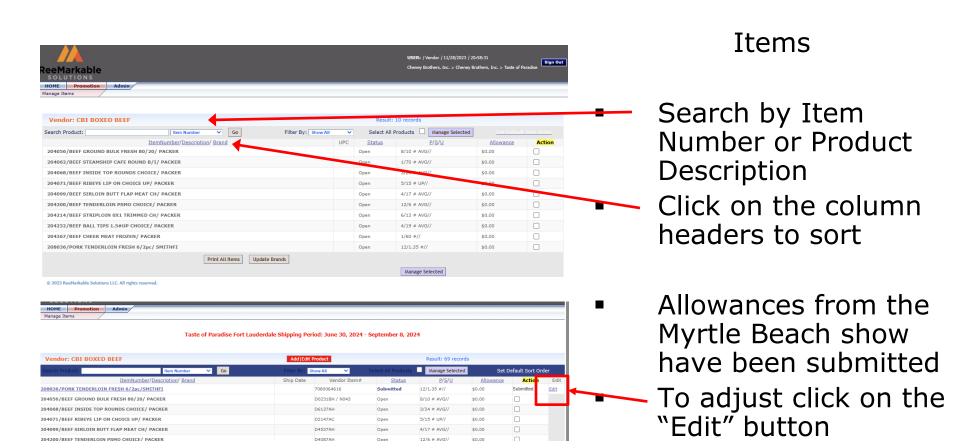
Dashboard

Click the image or Myrtle Beach - The Tradition Continues to begin entering in deals

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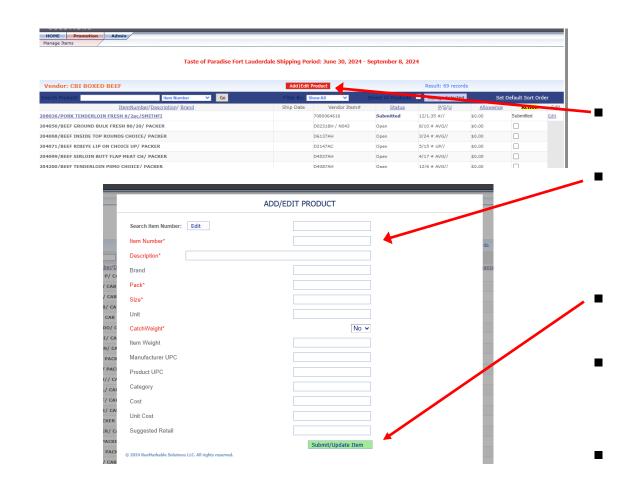


### Supplier Training Items





# **Supplier Training Adding New Items**



Adding New Items

Click on Add|Edit Product

Populate the required fields (Use the UPC or your vendor # for the Item Number)

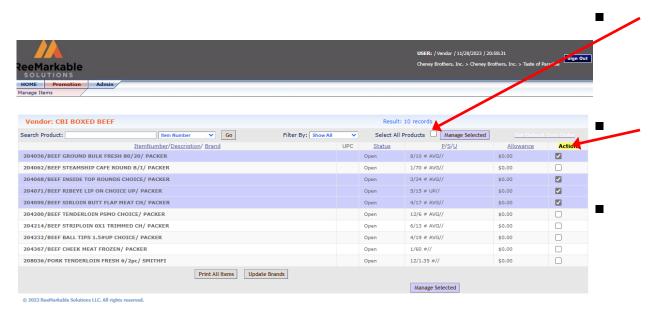
Click Submit/Update Item to Add Item

Add as many items as needed then click close window

The items will appear to select



### Supplier Training Selecting Items



### Selecting Items

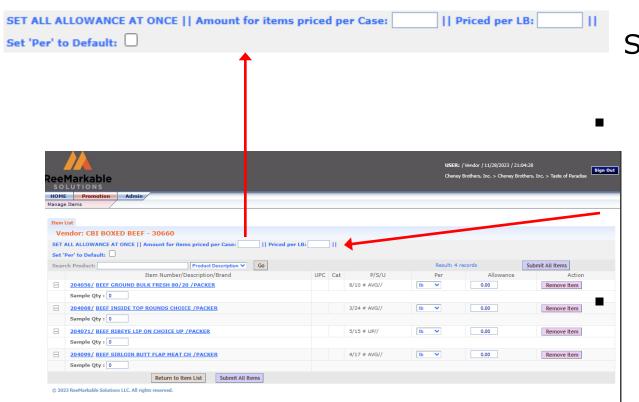
"Select all products" to manage every item that is on that page Check the "Action"

Check the "Action" box to manage items one by one

Click "Manage selected" to enter the allowances for each of the selected items



### **Supplier Training Set All at Once Option**



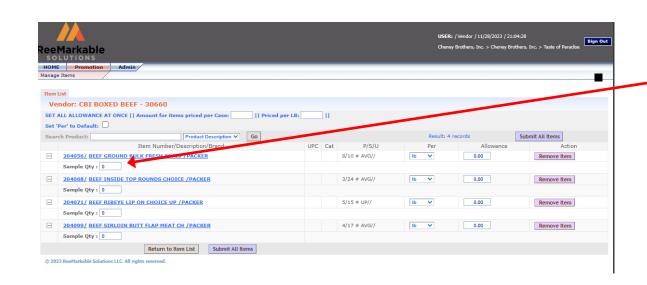
Set All at Once Option

Enter your show allowance for all items by entering the allowance in the set all at once box by the Case or by the LB If you need to reset the "Per" click the

"Set Per to default"



# Supplier Training Order Samples



### Order Samples

Enter the quantity of samples you would like delivered to your booth at the show



### **Supplier Training Manage Selected Items**

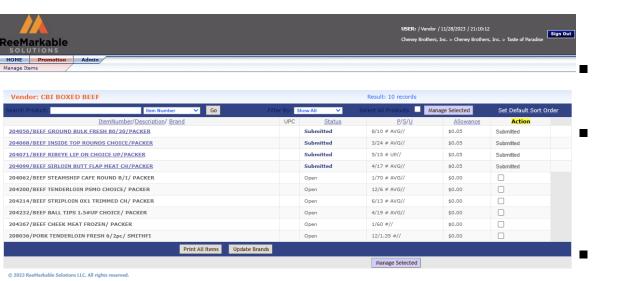
						HCER	: / Vendor / 11/28/2023 / 21:0-	4,79
					Cheney Brothers, Inc. > Cheney Brothers, Inc. > Taste of Paradis			Sign
	Markable Lutions							
ОМЕ			_					
inage	Items /							
item L	ist							
Ver	ndor: CBI BOXED BEEF - 30660							
SET A	LL ALLOWANCE AT ONCE    Amount for items priced per Case:       Priced per LB:		Ш					
Set 'P	Per' to Default:						_	
Searc	h Product: Product Description V Go					Result: 4		Submit All Items
	Item Number/Description/Brand	UPC	Cat	P/S/U		Per	Allowance	Action
	204056/ BEEF GROUND BULK FRESH 80/20 / PACKER			8/10 # AVG//	lb	~	0.00	Remove Item
	Sample Qty: 0							
	204068/ BEEF INSIDE TOP ROUNDS CHOICE / PACKER			3/24 # AVG//	lb	~	0.00	Remove Item
	Sample Qty: 0							
	204071/ BEEF RIBEYE LIP ON CHOICE UP / PACKER			5/15 # UP//	lb	~	0.00	Remove Item
	Sample Qty: 0							
⊟	204099/ BEEF SIRLOIN BUTT FLAP MEAT CH /PACKER			4/17 # AVG//	lb	~	0.00	Remove Item
	Sample Qty: 0							
	Return to Item List Submit All Items							
	3 ReeMarkable Solutions LLC. All rights reserved.							

Submit Selected Items

Once all your items have your desired allowances and sample quantities, click the "Submit All Items" button
Remove items one by one by using the "Remove" buttons



### Supplier Training Your items are now Submitted



Your items are now submitted

Submitted – waiting for approval

An email has been sent to the buyer to approve these allowances

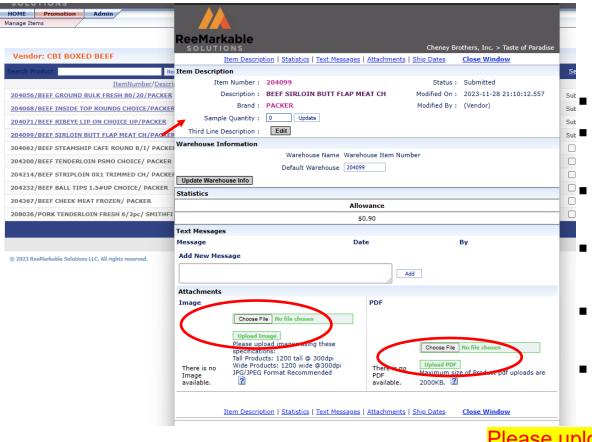
You will be sent an email letting you know

your items have been

approved or rejected



# Supplier Training Images/PDFs



Add images and PDFs

For one item
Click on the item
"hyperlink"
Choose a file to upload
an image
Click Upload Image

Choose a file to upload a PDF

Click Submit

Please upload images using these specifications:

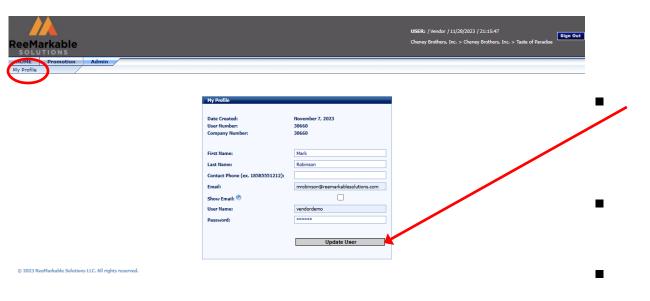
Tall Products: 1200 tall @ 300dpi

Wide Products: 1200 wide @300dpi

JPG/JPEG Format Recommended



# Supplier Training Update Profile



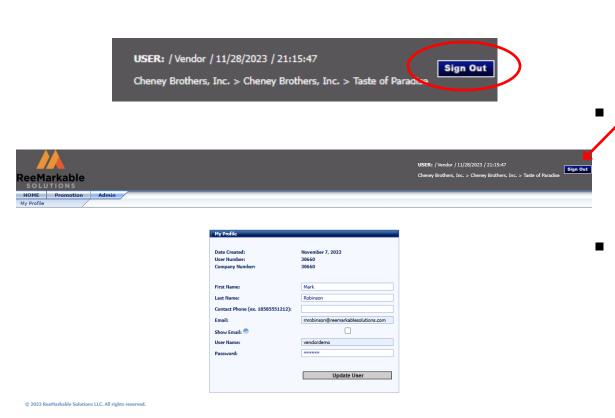
Update Profile
Click the "Admin"
Button to update
your profile

Enter or modify your user information

Click "Update User" to save information



# Supplier Training Logging Out



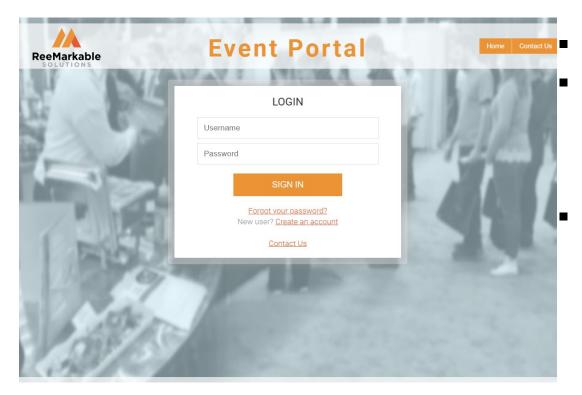
At the top of every page is your user information and log out button

Click on the "Sign Out" button at any time to log out and end your session



### Supplier Training Your items have been reviewed





Your items have been reviewed

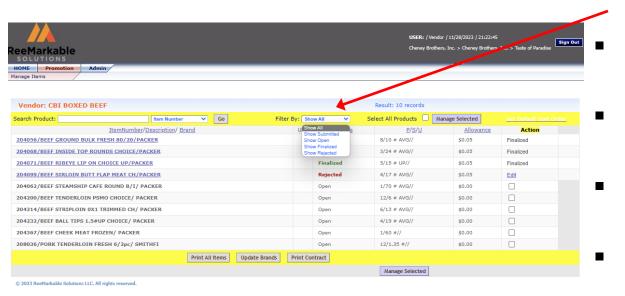
You've got Mail!!

An email has been sent to your email address with the new status

Log back into <a href="https://rstradeshow.com">https://rstradeshow.com</a>



# Supplier Training Filter by Items by Status

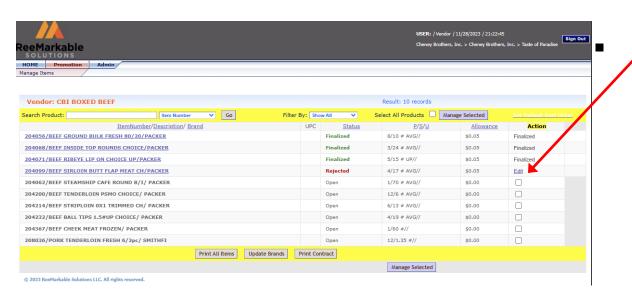


Filter Items by Status

- Submitted waiting for approval
- Open no action taken
- Finalized approved for the promotion
- Rejected allowance or item not accepted for the promotion



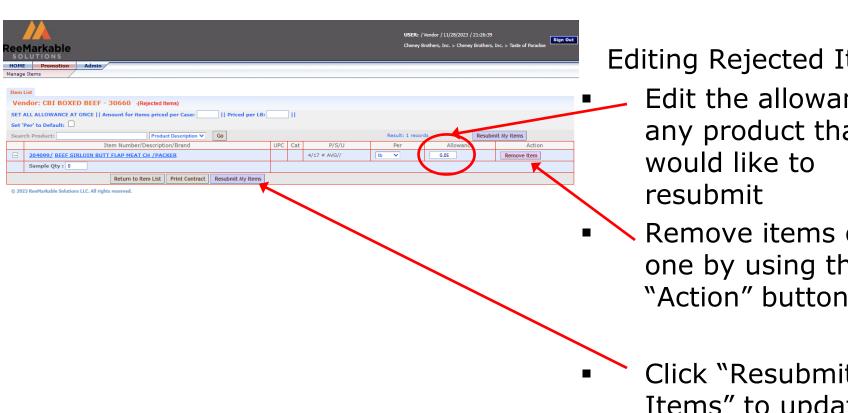
# Supplier Training Edit Rejected Items



Edit Rejected Items
Click on the "Edit"
button in the action
column



### **Supplier Training Editing Rejected Items**



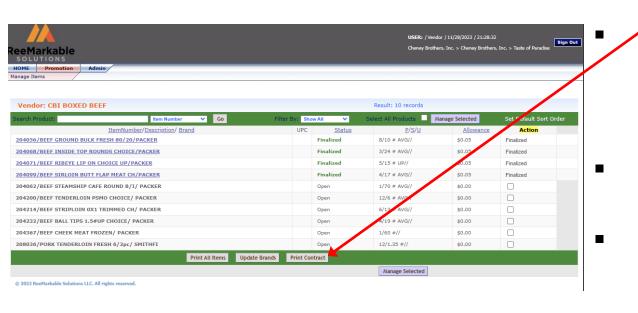
**Editing Rejected Items** 

- Edit the allowance of any product that you
- Remove items one by one by using the "Action" buttons

Click "Resubmit My Items" to update all the products and resubmit then to your merchandiser



# **Supplier Training Printing Contract**

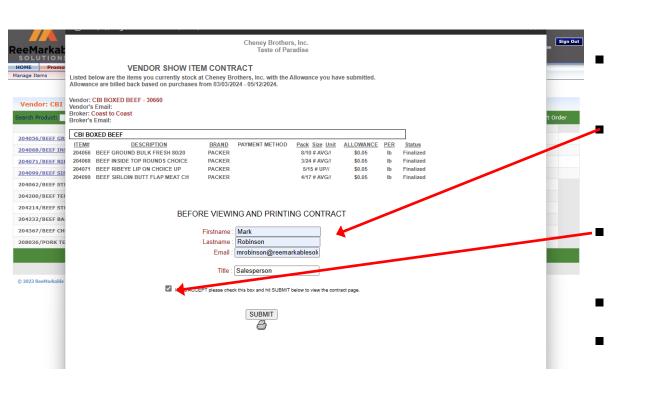


### **Printing Contract**

- Once all your items are finalized please print your contract for your records
- Click the "Print Contract" button
- Make sure your popup block is turned off



# **Supplier Training Printing Contract**



Signing e-Contract
Read the acceptance terms print
Type in your First

Email and Title
Click the "I accept"
box

Name, Last Name,

Click Submit

Your contract has been electronically signed



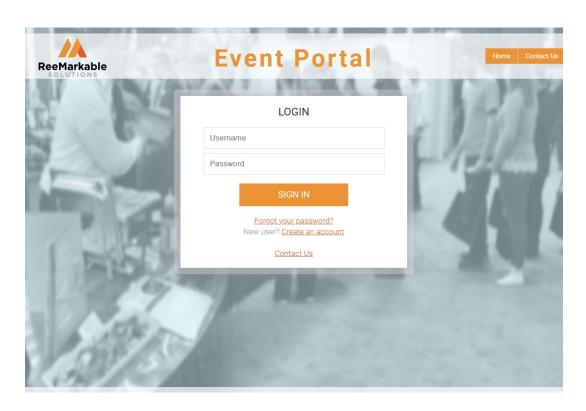
### **Supplier Training Customer Service**

Website Email support:

support@reemarkablesolutions.com

CBI support:

Lynn Juillerat: <a href="mailto:lynnj@cheneybrothers.com">lynnj@cheneybrothers.com</a>





# **Supplier Training Training Completed!**

- Your allowances are now approved and active for the promotion
- Thank you!